Craig Potter

cvpotts@outlook.com  
0429687900

I am writing to you in the hope to have an interview and prove I can be a valuable Trainer/Assessor with your organisation.

I have been in mining sector since 2009 at various sites including Hunter Valley Operations, Mt Owen and Mt Thorley as a Haul Truck operator and now the Trainer / Assessor – Machine Operator with Boral at Peats Ridge since 2017.

With this role, I am required to conduct various tasks either as machine operator or conduct various classroom training including:

* Site inductions
* Isolation training
* Dust Management
* Safe Start (Company Safety awareness program)
* Mobile machine operations

I hold current national qualification and tickets in the following:

**TAE40116 Cert IV –** Training and Assessment

**RIIMPO320F –** Conduct civil construction excavator operations

**RIIMPO321F –** Conduct civil construction front end loader operations

**RIIMPO338D –** Conduct rigid haul truck operations

**RIIWHS204D –** Work safely at heights

**TLILIC0003 –** Forklift

Through my role as the Trainer/Assessor I enjoy being able to motivate and encourage people to reach their potential and exercise patience with tact when explaining where improvement maybe needed.

I have a passion for this role and would like the opportunity to develop my Trainer & Assessor skills in other qualifications. This position offered is the ideal pathway, I would enjoy being part of a team that supports and encourages this quality. I have excellent communication, written, spoken skills with a desire to learn.

I am flexible with either weekday or weekend working hours and traveling while committed to all aspects of safety.

I am available to attend for interview at any time and can be contacted either via mobile or e-mail provided.

Yours sincerely

Craig Potter