

Professional Development Schedule

First Name	Matthew		Last Name	Young		Year	2020	
Industry Currency								
Job Role (Paramedic, First Aid Officer, Nurse)			Responsibilities					
WHS Consultant, RTO Manager Plant Operator			Managing RTO compliance, WHS Site Audits, Training / Assessing and operating earthmoving plant.					
VET sector (Code & Title)	Date	Learning Outcome	Time	Reflect	Sign	Your Signature	Signature of RTO	Email (E) Attached (A)
Activity and type of learning 'what you did'	Date of activity	Outcome from the activity 'what you learnt'	Duration (days or hours)	Reflect on the impact to your performance How does this impact on my work/team/career?				
Operate R11, Sums for VET O/H Power Confined Space Standby Person R11, MSM	2019 ongoing Aug 2019 Jan 2019	Continue skill maintenance Complete Sums for O/H Power Standby Duties c/s entry	Approx 400hs/annum 6hrs. 8hrs	Two made me current when I am Frank and Assessing good refresher of the WHS 2006 Code of Practice				
Medical Works Supervisor, VET	Sept 2019	Supervisor fit out of Medical Works	20hs +	Regained knowledge of recent Confined Space environment				
First Aid officer HLT.	2019 ongoing	Regoing current with First Aid.	1 day.	First Aid officer for Workplace + Training company, The first Aid				
RTO Management Development Day	Sept 19	Long discussions on code interpretations	7hrs.	Changed some aspects of my delivery methods / terminology				

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[illegible]